

Exam Resit Voucher

Process and Guidance



What This Means for Apprentices

All new apprentices from 1st May 2026, will receive one exam resit voucher per apprenticeship for CII Professional Qualification Modules if they are unsuccessful on their first attempt.

We know that exams can be challenging and that a single setback shouldn't become a barrier to progress. This change is designed to give earners extra reassurance and peace of mind when approaching their assessments.

This voucher will only be applicable to Professional Qualification Exams and not Apprenticeship Assessment.

What's Included

- ✔ One funded resit per apprentice, per apprenticeship.
- ✔ Applies where exam has been sat and apprentice was unsuccessful.
- ✔ To be used for CII Professional Qualification exams only.
- ✔ Not applicable to Apprenticeship Assessment resits.

What's Not Included

Resit voucher will not be provided for:

- Apprentices who miss their exam.
- Late cancellation of exam.
- Technical system failures.

How This Works in Practice

Apprentice Notifies Coach of Required Resit

Following an unsuccessful attempt at a CII unit exam, apprentices must inform their coach that they will require a further attempt before progressing on to their next module.

Review Any Previous Resits

The coach will speak to Davies Operations Team to understand if the apprentice has previously used a resit voucher on their current programme or if this is their first time requiring a resit voucher.

Processing Resit Voucher

Providing this is the first time the apprentice has needed a CII Professional Qualification exam resit for their current programme, we will process the resit voucher for your apprentice.

Further Attempts

If the funded resit voucher has already been used for the current programme, apprentices must liaise with their employer to arrange any further resits using their internal process.